



COMMUNITY SUPPORT MOVING ASSISTANT

Journey Home is a non-profit organization that leads the effort to end homelessness in the Capital region of Connecticut. Founded in 2007, we are honored to serve as the lead agency within the Greater Hartford and Central Coordinated Access Network. We are in need of a part-time Community Support Moving Assistant who will work directly with our Warehouse Specialist, our team of volunteers, and Community Engagement Manager to assist on pickups and deliveries of furniture and household items, which will be provided to those moving out of homelessness. This position is in place to support our A Hand Up program, the volunteer and in-kind donation arm of Journey Home.

SUMMARY OF DUTIES/RESPONSIBILITIES:

Daily activities will include moving furniture, communicating with donors, staff, volunteers, and clients, organizing the warehouse, meeting with clients to assist them in “shopping” at our warehouse, and other tasks as needed.

Duties will also include:

- Assist with delivering and collecting furniture and household goods
- Assess safety protocols at the warehouse
- Assist in updating warehouse protocols and planning to update and improve volunteer program
- Cultivate relationships with volunteers, donors, clients, and staff
- Apply knowledge of moving experience to the job and sharing knowledge with volunteers and staff

KNOWLEDGE, ABILITIES, QUALIFICATIONS:

- Two years, or more, of moving experience preferred
- Familiarity with those experiencing homelessness or living with behavioral health issues preferred
- Client centered care mindset
- Basic knowledge of warehouse management and safe moving practices
- Friendly demeanor and strong social skills required
- Excellent communication skills and open minded
- Willingness to work flexible evening and weekend hours as requested
- Ability to work independently, adjusting to changing priorities
- Ability to work with groups and balance multiple points of view
- Spanish speaking, preferred
- Lived experience with homelessness, preferred
- Driver’s license preferred

Journey Home is an Equal Opportunity Employer

Journey Home provides equal employment opportunities to all employees and applicants for employment without regard to race, color, religion, age, sex, national origin, disability status, genetics,

protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.

Compensation & Benefits:

This is a part-time, non-exempt position.

Salary Range: \$15 hourly - \$17 hourly

Journey Home offers generous paid time off packages as part of our philosophy to ensure our employees' overall well-being.

To Apply:

Send a résumé and three references we may contact.

By mail:

Journey Home, Inc.
255 Main St. 2nd Floor
Hartford, CT 06106

By email: alison.sjoberg@journeyhomect.org
 Subject line: Community Support Moving Assistant